



Facility Security Checklist

Question	Response	Recommendation
1. Is the facility located in an area of high, medium, or low population?	H M L	
2. What is the distance to the police department and their likely response time?		
3. What is the distance to emergency response personnel/fire department and their likely response time?		
4. Have you conducted a vulnerability assessment of your hazardous materials?	Yes No	
5. How many points of access are there to the facility?		
6. Do the access points have an entrance registration procedure?	Yes No	
7. Are there security personnel at the access points?	Yes No	
8. Are all entries to the facility recorded?	Yes No	
9. What are the procedures for exiting?		
10. Are all departures from the facility recorded?	Yes No	
11. Are there specific procedures for closing and locking up the facility?	Yes No	
12. Is there an alarm system on the perimeter of the facility?	Yes No	
13. Is there an alarm system on the access points?	Yes No	
14. Are cameras used to monitor the facility?	Yes No	
15. Are security personnel used to monitor the facility?	Yes No	
16. Is there adequate lighting for the facility grounds?	Yes No	

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17. Is there a fence or similar barrier around the perimeter of the facility?	Yes No	
18. Is the barrier in good repair?	Yes No	
19. How easy would it be to breach the barrier?		
20. When was the last time that locks were changed?		
21. Who has keys to these locks?		
22. Is the facility security in compliance with all federal, state, and local laws and regulations?	Yes No	
23. Are security logs kept?	Yes No	
24. When was the last time security logs and/or incident reports were reviewed?		
25. Is there a current security plan and when was it last reviewed?	Yes No	